

## Vacancy: Higher Level Teaching Assistant (HLTA) – KS3

### The Telford Park School

**Start Date:** As soon as possible

**Contract:** Full-time / Permanent (37 hours per week term time only)

**Salary:** NJC Scale 5

The Telford Park School is seeking to appoint an enthusiastic, skilled and dedicated **Higher Level Teaching Assistant (HLTA)** to join our committed Inclusion & KS3 Team. This is an exciting opportunity to make a genuine difference to the lives of young people who need the highest levels of care, support and ambition to thrive.

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### ★ About the Role

We are looking for a practitioner who is passionate about helping students overcome barriers to learning—particularly those who:

- have **EHCPs**
- have **low reading ages** or gaps in foundational literacy
- are **not secondary ready** and need structured catch-up provision
- require **maths intervention** to secure key skills
- benefit from compassionate and consistent **pastoral support**

You will work closely with teachers, the SENCO, and the wider pastoral team to ensure our learners feel supported, confident and able to achieve.

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### 🔧 What You Will Do

- Deliver **small-group and 1:1 interventions** in literacy, reading fluency and maths catch-up
  - Support pupils with **EHCP outcomes**, scaffolding learning and ensuring provision is met
  - Help students develop positive routines, resilience, and readiness to learn
  - Lead learning within classrooms when required
  - Build strong, trusting relationships with pupils—acting as a consistent, calm and caring adult
  - Monitor progress and contribute to reviews and assessments
  - Work in partnership with staff and families to ensure every child is included, valued and supported
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### ✦ We Are Looking For Someone Who:

- Has **HLTA status** or is willing to work towards it
  - Has strong literacy and numeracy skills
  - Understands the needs of vulnerable learners and those with SEND
  - Brings patience, positivity and high expectations
  - Can form excellent relationships with pupils who may struggle with confidence, regulation or engagement
  - Is committed to professional growth and to the ethos and values of Telford Park School
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### ✦ What We Offer

- A supportive, committed staff team
  - High-quality CPD including reading, SEND and behaviour training
  - The opportunity to make a long-lasting difference to the lives of young people
  - A values-driven environment where every adult contributes to a culture of care, consistency and ambition
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### ✉ How to Apply

For an application pack or further information, please contact **The Telford Park School** or visit our website. Completed applications should be returned to the school office by **Friday 13<sup>th</sup> March 2026**.

Amethyst Academies Trust is committed to safeguarding and promoting the welfare of children and young people. We expect all staff to share this commitment and to undergo appropriate checks, including enhanced DBS.

The role is covered by part 7 of the Immigration Act 2016 and therefore the ability to speak fluent spoken English is an essential requirement for this role.

Amethyst Academies Trust supports Equal Opportunities Employment.

Amethyst Academies Trust Company Registration No. 08310900

**CLOSING DATE: 9.00am Friday 13<sup>th</sup> March 2026**

**Please return your completed application form via email to: [pjolley@aatrust.co.uk](mailto:pjolley@aatrust.co.uk)**