**Logo, company name

Description automatically generated** **New Year 7 Intake Appeal Form**

**Complete in full and return to:** School Admissions, The Telford Park School,

Grange Avenue, Stirchley, Telford, TF3 1FA

**CHILD DETAILS**

|  |  |
| --- | --- |
| Legal Surname |  |
| Legal Forename(s) |  |
|  |  |
| Date of Birth |  |
| Gender | Male/Female |

**FAMILY INFORMATION**

|  |  |
| --- | --- |
| Name of Parent/Carer | Mr, Mrs, Miss, Ms |
| Address | Postcode |
| If you have recently moved house or are going to be shortly, please provide this address | Postcode |
| Date of house move: |  |
| Home Telephone No: |  |
| Mobile Telephone No: |  |
| Work Telephone No: |  |
| Email Address: |  |

**SIBLINGS**

Name, Date of Birth and School attended by Siblings (aged 0 – 18)

|  |  |
| --- | --- |
| Name | School |
|  |  |
|  |  |
|  |  |
|  |  |

**ADMISSIONS**

|  |
| --- |
| Schools you have applied for in order of preference |
| 1. |
| 2. |
| 3. |
| Secondary School Allocated |
| Have you appealed to another Secondary School  Yes / No  If yes, please state which school(s)  Date of Appeal Hearing |

**FURTHER INFORMATION**

|  |  |
| --- | --- |
| Primary School attended by your Child |  |
| Does your Child have SEN (Special Education Needs) Requirements? | Yes / No |
| Is your Child looked after by the Local Authority? | Yes / No |

|  |
| --- |
| In the space provided below, please clearly state the reasons (in order of priority) for your appeal.  Continue a separate sheet of paper if necessary and attach any supporting documents) |

At a later date the Clerk to the Appeals Panel will send a notice of the date and time of the Appeal Panels hearing. At that stage you will be asked whether you wish to attend the hearing, with or without a representative. Appeal hearings take approximately three weeks to arrange. The School will give parents 14 days’ notice of the date of an appeal hearing. If parents are prepared to shorten the normal period of notice, it may be possible to arrange an earlier appeal.

Do you wish to shorten the normal 14 days’ notice period? Yes No

**DECLARATION**

**Details given on this form may affect the outcome of your appeal. Details of your child/children's address are particularly important, and all information may be checked with the Local Authority. Information may also be requested from another education authority, school,** **college, or other place of education for the purposes of verifying your child’s previous educational placement. We may withdraw any school place offered if the information you have provided is found to be fraudulent or intentionally misleading.**

**I have parental responsibility for the child/children detailed in this Appeals Form. I certify that the information I have provided is accurate to the best of my knowledge.**

**Signature of Parent/Carer\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_\_**