

Head of School: Mrs H Rigby BA Hons NPQH

6th October 2020



**The Telford
Park School**

ENSURING EXCELLENCE

Key Worker Status/Remote Learning

Dear Parents/Carers

We appreciate that the past few months have been extraordinarily strange and, for many, very difficult. We hope that you and your family are doing well and are adapting to the 'new normal'. We also hope that your child has settled back in to Telford Park well.

It has been a pleasure to welcome back the students to Telford Park and we are pleased to report how well the students have adapted to the new ways of operating within their year bubbles in school. Whilst we are currently operating with all year groups in school on a full-time basis, we also have to plan for any potential partial or full closure. In the event of any partial or full closure, we will follow guidance from both Public Health England and the Department for Education.

Key Worker Status

The latest guidance states in the event of a phased local lockdown the school would remain partially open for specified year groups on a timetabled rotation and for the children of Key Workers. To allow us to plan effectively we are requesting any parents who are Key Workers to complete the information attached and return to school along with evidence of Key Worker status. In the event of a total lockdown, the school may close fully.

Remote Learning

In these uncertain times, it is essential that, as a school, we have a robust plan in place to support students with remote learning if the need arises.

We are putting in place arrangements to set work for:

- Individual students who are absent for COVID-related reasons;
- Whole year groups in the event of a partial closure;
- Whole school in the event of a full school closure;

However even if your child is in school, we would recommend the resources provided and shared by staff are accessed to support the development of key knowledge and reinforce key learning points throughout the school year.



The Telford Park School
Grange Avenue, Stirchley, Telford, TF3 1FA

Regardless of whether a student needs to access remote learning because of individual absence or a partial/full school closure, or to reinforce/develop new learning. This work will all be accessible from a shared folder on the home learning section of the school website.

All the folders are clearly labelled for each subject and week and they should engage in all the activities provided for all their subjects. Once work is completed they should save the work until their return or email to park.homelearning@taw.org.uk

Accessing the Shared Folder

1. Got to the school website: www.telfordparkschool.co.uk
Click on the Home Learning tab at the top.

2. Click on the Pupil Resources button at the top to access the shared folder.

3. Don't forget there are lots of other links and resources on this page to help support your child.

You will be asked to sign in by entering your email address and password.

Your email address will be the same one that you use in school (for example if your name is Jack Smith this would normally be jack.smith@taw.org.uk) Your password is your usual network password you use in school to access the computers.

4.

TAW200 & TAW300 Documents > HomeL

- | Name |
|-------------------------|
| 1. Year 7 |
| 2. Year 8 |
| 3. Year 9 |
| 4. Year 10 |
| 5. Year 11 |
| 6. Additional Resources |
| 7. Links and guides |
| 8. PIXL Resources |

These are the main folders you will see.

To access the resources, you need to click on the Year group that your child is in.

There are some additional general resources under the below headings – I would encourage you to use these resources to support your child throughout the year.

- Additional Resources
- Links and guides
- PIXL Resources

5.

For this example I have clicked on Year 7 – but every year group would display the same screen.

You need to select the current half term. Dates have been added to help you identify where in the school year your child currently is.

- | |
|--|
| 1. Autumn Term - 1st September to 23rd October |
| 2. Autumn Term - 2nd November to 18th December |
| 3. Spring Term - 5th January to 12th February |
| 4. Spring Term 2 - 22nd February to 1st April |
| 5. Summer Term 1 - 19th April to 28th May |
| 6. Summer Term 2 - 7th June to 16th July |

6.

You will then see a list of subjects to select from.

- | Name |
|-----------------------|
| Art |
| Computing |
| Drama |
| DT |
| English |
| French |
| Geography |
| History |
| Maths |
| Music |
| PE |
| PSHE |
| RE |
| Reading |
| Science |
| Sex and Relationships |

7.

Once you click on the subject you will see a list of the different weeks for that subject in the half term you selected.

Simply click on the correct date for the first day of the week your child is absent from.

- | |
|-------------------------|
| a) Week 1 - WC 1-9-20 |
| b) Week 2 - WC 7-9-20 |
| c) Week 3 - WC 14-9-20 |
| d) Week 4 - WC 21-9-20 |
| e) Week 5 - WC 28-9-20 |
| f) Week 6 - WC 5-10-20 |
| g) Week 7 - WC 12-10-20 |
| h) Week 8 - WC 19-10-20 |

Once you click on the Week you will then be able to view all the lesson resources and activities for that subject.

Please follow the lesson resources fully and complete all the activities included.

Don't forget if you have any questions you can always email park.homelearning@taw.org.uk

- | Name |
|-------------------------------------|
| August and school.pptx |
| Discussion Sentence Frames.docx |
| DiscussionSentenceFramesondesks.pdf |

8.

Paper Based Resources

If your child does not have regular access to a computer or device, we can provide paper-based work in the interim but we would like to work with you to resolve any ICT or equipment-related issues. If you would want paper-based work provided initially, please indicate this on the reply slip below (there will be a post box in the pupil reception to put these into)). **Please remember, this is only for students who do not have access to a device and the internet at home.** We do want as many students working online as possible.

Microsoft Teams Subject Clinics

We are currently working to setup Microsoft Teams which can be used to offer subject clinics to support any pupil not in school to have a dialogue with their subject teachers. I hope to write to you shortly with further details about Microsoft Teams and the Subject Clinics and how they will operate in any lockdown situation.

I would like to conclude by thanking you for your ongoing support in ensuring we continue to support your child's learning and encourage all pupils to engage fully in the remote learning resources that have been developed.

Yours sincerely



Mrs H Rigby
Head of School

*There are spare printed copies of the below slips in the pupil reception if required.

REMOTE LEARNING REPLY SLIP

Name and year of child:

In the event of my child having to quarantine or in the event of a full or partial school closure, I request that paper-based work is sent home initially.

My child does not have a device to use.

We do not have internet access.

Please tick as appropriate.

Signed: Date:

Please return this slip to Mr Goodwin or post in the box located in the pupil reception by Friday 16th October 2020 – only if your child does not have access to a device and/or the internet.

Key Worker Status

Please complete the below to make the school aware of your status as a key worker and hand in to the main school office for the attention of Mr Goodwin

| | |
|--|--|
| Parent Name: | |
| Parent Contact Number: | |
| Student Names(s): | |
| Year Group(s): | |
| Employment Information | |
| Business Name: | |
| Job Role: | |
| Full Time or Part Time: (If PT please state what days provision would be needed) | |
| Home Situation | |
| Is there anyone else in the family home who could care for your child? | |

NB: Please attach evidence of Key Worker status