



**The Telford  
Park School**  
ENSURING EXCELLENCE

# USEFUL INFORMATION 2025/2026

Parents & Carers

Term Dates 2025 - 2026

 **AUTUMN TERM 2025**

-  **Mon 1 Sept** – *Trust INSET Day* (Staff only)
-  **Tue 2 Sept** – *Telford Park INSET Day* (Staff only)
-  **Wed 3 Sept** – School opens for **Years 7 & 11**

 **Thu 4 Sept** – School opens for **Years 7, 8, 9, 10, 11**

 **Wed 22 Oct** – Break up (Staff & Students break up)

 **Mon 3 Nov** – Return to School (Staff & Students)

 **Thu 18 Dec** – Students break up (Half Day)

 **Fri 19 Dec** – INSET Day (Staff only)

## **SPRING TERM 2026**

 **Mon 5 Jan** – Return to School (Staff & Students)

 **Fri 13 Feb** – Break up (Half Day)

 **Mon 23 Feb** – Return to School (Staff & Students)

 **Fri 27 Mar** – Break up (Half Day)

## **SUMMER TERM 2026**

 **Mon 13 Apr** – Return to School (Staff & Students)

 **Fri 22 May** – Break up (Half Day)

 **Mon 1 June** – Return to School (Staff & Students)

 **Fri 17 July** – End of Academic Year (Half Day)

# **Times of the Day**

	<b>Monday</b>	<b>Tuesday</b>	<b>Wednesday</b>	<b>Thursday</b>	<b>Friday</b>
<b>TUTOR</b>	8:40-9:00	8:40-9:00	8:40-9:00	8:40-9:00	
<b>P1</b>	9:00-10:05	9:00-10:05	9:00-10:05	9:00-10:05	8:40-9:40
<b>P2</b>	10:05-11:10	10:05-11:10	10:05-11:10	10:05-11:10	9:40-10:40
<b>BREAK</b>	11:10-11:30	11:10-11:30	11:10-11:30	11:10-11:30	10:40-11:00
<b>P3</b>	11:30-12:35	11:30-12:35	11:30-12:35	11:30-12:35	11:00-12:00
<b>LUNCH</b>	12:35-13:05	12:35-13:05	12:35-13:05	12:35-13:05	12:00-12:30
<b>P4</b>	13:05-14:10	13:05-14:10	13:05-14:10	13:05-14:10	12:30-13:30
<b>P5</b>	14:10-15:15	14:10-15:15	14:10-15:15	14:10-15:15	13:30-14:35

# **Tutor Teams**

**Year 7 – Green Lanyard**

ASL: Mr Phillips  
KS3 Academic Lead: Mrs Oriade  
Head of Year: Ms Stratton  
SLT Link: Mrs V Robertson

7 TUTOR 1	KMA
7 TUTOR 2	BCA
7 TUTOR 3	EAN
7 TUTOR 4	REV
7 TUTOR 5	STP
7 TUTOR 6	HCA

### **Year 8 – Dark Blue Lanyard**

ASL: Mr Dolphin  
KS3 Academic Lead: Mrs Oriade  
Head of Year: Ms Barton  
SLT Link: Mr Jones

8 TUTOR 1	PGB
8 TUTOR 2	CEA
8 TUTOR 3	IFU
8 TUTOR 4	CMA
8 TUTOR 5	JCH

### **Year 9 – Purple Lanyard**

ASL: Ms Hipkiss  
KS3 Academic Lead: Mrs Oriade  
Head of Year: Mrs Barton  
SLT Link: Ms Price-Tattersall

9 TUTOR 1	RWI
9 TUTOR 2	MHA
9 TUTOR 3	LOR / JHI / HMO
9 TUTOR 4	JFE
9 TUTOR 5	TCH

### **Year 10 – Light Blue Lanyard**

ASL: Ms H. Gray  
KS4 Academic Lead: Mr Ollerenshaw  
Head of Year: Mr Webster  
SLT Link: Mrs Cornish

10 TUTOR 1	VPT / VRO / MAK
10 TUTOR 2	SHE
10 TUTOR 3	ROA
10 TUTOR 4	NJO
10 TUTOR 5	ARO
10 TUTOR 6	AWI

### **Year 11 – Orange Lanyard**

ASL: Mr Ollerenshaw  
KS4 Academic Lead: Mr Ollerenshaw  
Head of Year: Ms Pierce  
SLT Link: Mr Warburton

11 TUTOR 1	WOL / JWN / HKH / MPH
11 TUTOR 2	JTR
11 TUTOR 3	SEL
11 TUTOR 4	RCA
11 TUTOR 5	TEV
11 TUTOR 6	HMO

### HOY Contact Details:

Year Group	Head of Year	Email
Year 7	Ms Stratten	jstratten@aatrust.co.uk
Year 8	Ms Barton	abarton@aatrust.co.uk
Year 9	Mrs Barton	sbarton@aatrust.co.uk
Year 10	Mr Webster	swebster@aatrust.co.uk
Year 11	Ms Pierce	spierce@aatrust.co.uk

## DSL Information



**Mrs J Kerr**  
Designated  
Safeguard Lead



**Mrs H Cornish**  
Deputy Head & Deputy  
Designated Safeguard Lead



**Mr B Jones**  
Assistant Headteacher  
& Deputy Designated  
Safeguard Lead

- Emma Haldron (SENCO) & Jo Bak (Deputy SENCO) are also Safeguarding Trained
- Marc Clark is also Safeguarding Trained, Leading in REACH.

## SEND Information



**Mrs Cornish**  
Deputy Head Teacher (SEND,  
Behaviour, Inclusion &  
Safeguarding)

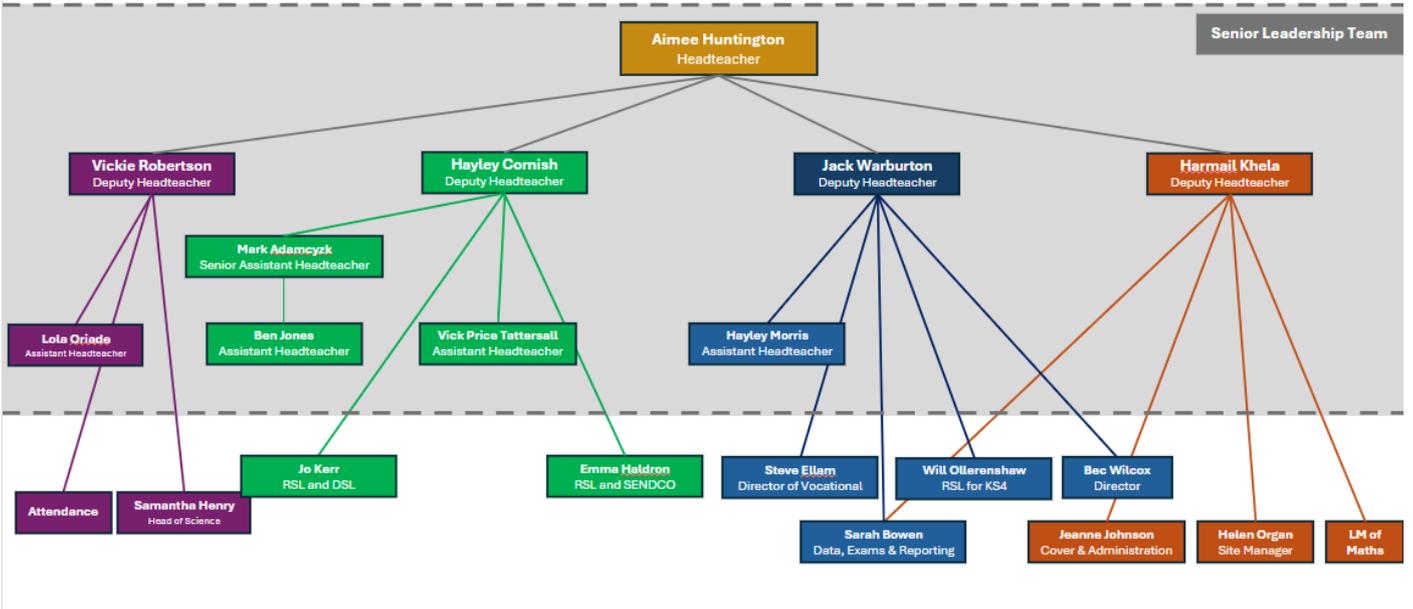


**Mrs Haldron**  
SENDCo



**Mrs Bak**  
Deputy SENDCo

# Staff Structure



# DHT Responsibilities



**Aimee Huntington**  
Headteacher

**Ms Robertson**  
Deputy Headteacher

- KS3 Attainment & Standards [LOR]
- Attendance & EHE
- Teaching & Learning
- ITT & ECT
- Quality Assurance
- Stakeholder Voice
- Governor Reporting
- Rewards and Appraisals
- LM of Science [SHE]

**Mr Warburton**  
Deputy Headteacher

- KS4 Attainment & Standards [WOL]
- Curriculum
- LM of Vocational [SEL]
- LM of English & Basics [HMO]
- Recruitment
- Timetabling [SBO]
- Staff Induction
- Options [JHI]
- Data Analysis [w/ HKH]

**Ms Cornish**  
Deputy Headteacher

- Safeguarding [JKE]
- Inclusion [MCL]
- Behaviour [MAK, BJO]
- SEND [EHA]
- Personal Development [VPT]

**Mr Khela**  
Deputy Headteacher

- Admissions [JJO]
- Educational Visit Coordinator
- Absence and Cover Policies [JJO]
- Exams & Data [w/ JWN]
- Health and Safety
- LM of Site [HOR]
- LM of Maths [AWI]
- Parental Events [SBO]

## Form timetable 2025/2026

	Monday	Tuesday	Wednesday	Thursday
Year 7 (assembly on rotation)	Form Tutor Check - in	Numeracy	Literacy	Careers
Year 8	Literacy	Numeracy	Careers	Assembly
Year 9	Literacy	Numeracy	Assembly	Careers
Year 10	Reading	Assembly	Careers	Numeracy
Year 11	Assembly	Basics Revision	Basics Revision	Basics Revision

## Student Uniform

At Telford Park, high standards of uniform are central to our culture and values. Uniform supports equality, reduces distractions, and helps prepare students for future workplaces. From September 2025, a new simplified uniform will be introduced for Year 7 students, with the option for older year groups to adopt it.

# Smart. Simple. Telford Park.



Black Telford  
Park Jacket



Light Grey  
Polo Shirt



School  
Trousers  
or Skirt



Black Shoes  
or all-black  
trainers

- **More affordable**
- **More comfortable** (especially for SEND students)
- **Easier to purchase online**
- **Fewer items to get right**
- **Aligns with government guidelines**
- **Prepares students for workplace expectations**



This visual shows the compulsory uniform for Year 7 from September 2025, and optional for Years 8–11. It includes: Black Telford Park Jacket, Light Grey Polo Shirt, School Lanyard, School Trousers or Skirt, and Black Shoes or All-Black Trainers.

## New Uniform (Compulsory for Year 7, Optional for Years 8–11)

"Smart. Simple. Telford Park."

- Black Telford Park jacket
- Light grey Telford Park polo shirt
- School lanyard (provided by school)
- School trousers or skirt (no leggings, mini-skirts)
- Black shoes or all-black trainers (no visible logos or colours)

## Why the change?

- Affordability: Lower cost and better value for families
- Comfort: Breathable, flexible materials (especially supportive for SEND students)
- Simplicity: Fewer items to manage – easier for families and staff to uphold
- Accessibility: Available online (with 25% discount code: TELFORDPARK25)
- Fairness: In line with government guidance on branded items
- Workplace readiness: A smarter, professional look to prepare students for life beyond school

#### Existing Uniform (Years 8–11 if not adopting the new look)

- Black blazer with school logo
- White shirt or blouse (fastened to collar)
- School tie (clip-on only)
- Black tailored trousers or school skirt (no leggings, mini-skirts, or tight trousers)
- Black socks/tights
- Black shoes or all-black trainers (no visible logos or colours)

Optional: Black v-neck jumper under blazer

#### PE Kit (All Year Groups)

- School polo shirt (Baker & Sons)
- School shorts/skort/leggings and school socks
- Trainers suitable for sport
- Optional: quarter-zip top, reversible sports shirt, plain black tracksuit bottoms
- Gum shield (for rugby) and shin pads (for football)

#### Staff Expectations

- Check uniform at the door, in line-ups, and on corridors.
- Address breaches consistently (warning → correction/detention if refusal).
- Direct students to Pastoral for loan items if necessary.
- Record persistent breaches on Bromcom and escalate to HOY.
- Be mindful of financial hardship — the school holds a stock of second-hand uniform.

#### Where to Buy Uniform

 **\*\*New Uniform (Year 7 compulsory, optional for Years 8–11):\*\***

Available online via My Workwear: <https://www.myworkwear.co.uk/portal/society/TelfordParkSchool>  
Use discount code **\*\*TELFORDPARK25\*\*** for 25% off.

 **\*\*Existing Uniform (Years 8–11 only, if not adopting the new uniform):\*\***

Available at Baker & Sons, Wellington, Telford.

The school also holds a supply of second-hand uniform. Requests can be made by emailing [info@telfordparkschool.co.uk](mailto:info@telfordparkschool.co.uk) with the subject line: F.A.O The Headteacher.

# Telford Park Behaviour

## **Staff Vision**

To stretch, challenge, and support our students to achieve academic success, providing the best possible life chances for all.

## **Student Vision**

As a Telford Park student, I am committed to challenging and supporting myself to achieve academic success. I will Be Prepared, Show Respect, and Challenge Myself to reach my full potential every day.

## **Our Core Values – In Everything We Do**

- Be Prepared
- Show Respect
- Challenge Yourself

### **1. Behaviour Expectations**

#### **In Lessons – We Expect Students To:**

##### **Be Prepared**

- Arrive on time
- Wear uniform correctly (no coats, tie on, shirt tucked in)
- Bring the correct equipment
- Be ready to learn

##### **Show Respect**

- Listen actively
- Follow teacher instructions
- Respect others' right to learn

##### **Challenge Yourself**

- Try your best
- Take pride in your work
- Stay focused and contribute

#### **During Break and Lunchtimes – We Expect Students To:**

## **Be Prepared**

- Remain in designated areas
- Make positive social choices (e.g. use litter bins)
- Return to lessons promptly

## **Show Respect**

- Use polite language
- Respect others' space and time
- Follow adult instructions

## **Challenge Yourself**

- Include others
- Take responsibility for your actions
- Manage disagreements peacefully

## **Around School and in Corridors – We Expect Students To:**

### **Be Prepared**

- Move with purpose between lessons
- Wear uniform correctly (e.g. no coats, tie on, shirt tucked in)
- Do not enter out-of-bounds areas
- Avoid gathering or lingering in or around toilet areas

### **Show Respect**

- Keep noise levels low
- Walk calmly and safely
- Keep hands, feet, and objects to yourself

### **Challenge Yourself**

- Be a role model
- Greet others politely
- Take ownership of your behaviour

# Telford Park Rewards

🎓 Telford Park Rewards 🎓

★ Weekly Rewards ★

Earn up to 150 points per lesson!

Each worth 50 points:

🧑 Show Respect 🚀 Challenge Yourself 📖 Be Prepared

- ✓ Points awarded **every lesson**, including **tutor time**
- ✓ Extra points for **positive behaviour during social time**

🏆 Weekly Assembly Awards 🏆

🏆 Most Points in Each Category

🌟 Star of the Week

👤 Headteacher's Award

📅 Best Attendance = 🏆 Weekly Trophy

🌟 Half-Term VIP Rewards 🌟

🎟 Golden Ticket Trips – 6 VIP experiences per year!

📄 Collect tickets throughout the half term

🎉 Live draw during the **Rewards Assembly**

🏆 **2 winners per year group**

🎁 Bonus Prizes too!

👤 How to Reward Students

Use **Bromcom** to award:

- ✓ Individuals
- ✓ Groups

📺 Points displayed on **TV screens** weekly

📊 Check totals via **Form Tutor Dashboard**

🔒 Golden Ticket Tips

- ✓ Write the **student's name**
- ✓ **Sign and date** the back
- ✓ Remind students to **keep it safe**

