

The Telford Park School

Remote learning

Information for parents and carers

September 2020-21



The information within this booklet supplements the schools remote learning plan.

What should my child expect from immediate remote education in the first day or two of pupils being sent home?

As a matter of routine, pupils should be used to logging on to the school systems with their school username and password. When logging on to Microsoft teams or school email, pupils should use their school email address. If pupils have forgotten their password. When pupils are sent home from school, they should email park.homelearning@taw.org.uk in order to get the password reset.

The school can switch to a remote learning provision at very short notice. Pupils should expect to follow their normal school timetable via Microsoft teams the following day. If pupils have difficulty accessing the internet at home, they should inform the school at the earliest opportunity to arrange the loan of a device. Parents and carers can do this by emailing: park.homelearning@taw.org.uk or by calling 01952 387400.

Following the first day of remote education, will my child be taught broadly the same curriculum as they would if they were in school?

We teach the same curriculum remotely as we do in school wherever possible and appropriate. However, we have needed to make some adaptations in some subjects. For example, in PE, students will not be able to take place in all of the activities with other pupils and will be expected to undertake physical activity at home, guided by teachers posting on Microsoft teams.

All other lessons will aim to deliver the normal curriculum whilst making adjustments to the sequencing where it is not possible to deliver practical activities such as in DT and Food.

Remote teaching and study time each day

How long can I expect work set by the school to take my child each day?

We expect that remote education (including remote teaching and independent work) will take pupils broadly 5 hours each day.

Accessing remote education

How will my child access any online remote education you are providing?

The school uses Microsoft Teams as the main mode of delivery of online learning. This is accessible through the office365.com website but there are also links on the school website. <http://www.telfordparkschool.co.uk/home-learning>

Microsoft Teams is best accessed through a lap top or school computer but can also be accessed on a tablet, mobile phone, Xbox or PlayStation 4.

The school also subscribes to several subscription sites such as Hegarty Maths, Sam Learning, Tassomai and PIXL apps. These are accessible through the home learning pages of the website and passwords can be obtained from the school if they are required.

If my child does not have digital or online access at home, how will you support them to access remote education?

We recognise that some pupils may not have suitable online access at home. We take the following approaches to support those pupils to access remote education:

If pupils do not have access to a laptop of their own they are able to loan a device from the school. The school has identified a number of families who are unable to access a device and pastoral team members work with families to provide these devices.

The school has access to a number of SIM cards which can be loaned to families to set up a personal hotspot from a mobile phone. Where this facility is not available the school has requested 4G dongles from the DFE to provide to pupils. Please email park.homelearning@taw.org.uk if you require one of these.

School staff work closely with families to ensure that pupils are able to access the electronic resources and live lessons or support clinics. When every possible option has been exhausted, in extreme circumstances, paper resources will be issued either for collection if possible and hand delivered or posted when families are unable to leave the home.

If pupils do not have access to the internet they will need to return their work to their teachers when they return to school for feedback. Where circumstances allow pupils may return work to school via the post or hand delivery.

How will my child be taught remotely?

We use a combination of the following approaches to teach pupils remotely:

Telford Park school has found through data analysis that the best way to keep pupils motivated and engaged is to deliver live lessons during which the pupils may interact with one another and the teacher.

Our remote teaching approaches include:

- live teaching (online lessons)
- recorded teaching (e.g. Oak National Academy lessons, video/audio recordings made by teachers)
- commercially available websites such as Hegarty maths, Tassomai, Sam Learning and PIXL apps which support the teaching of various subjects.
- Completion of non-exam assessed coursework where this is permitted by the exam boards.
- Subject clinics, where the teacher will be online in moderated “chat” conversations to support pupils to complete tasks that have been set.
- And only where technology is a barrier that cannot be overcome - printed paper packs produced by teachers (e.g., workbooks, worksheets)

Engagement and feedback

What are your expectations for my child’s engagement and the support that we as parents and carers should provide at home?

It is compulsory for pupils to attend 5 lessons a day as per their normal timetable.

Parents and carers have been asked to support their children by:

- Making sure they are dressed and prepared at the time that lessons start.
- Check their written work regularly.
- Interact with their child during live lessons to check for understanding.
- Ask their child questions rather than assuming that they understand.
- Keep an eye on screens to make sure they are on the lesson and not on social media.

How will you check whether my child is engaging with their work and how will I be informed if there are concerns?

In this section, please set out briefly:

- The school will perform regular checks on pupils engagement using the insights provided by microsoft teams. Registers for online lessons are taken for each session. The overall engagement of every pupil is checked every week on a rolling basis. Pupils who are identified as not having engaged regularly with online learning are prioritised for contact with families.
- The pastoral team will communicate with families on a daily basis, where students have not engaged regularly or at all, support will be given. This may be in the form of help to log on to the homelearning, help to navigate the site, loan of a laptop or 4G device or an invitation in to school to work as a vulnerable pupil or to be physically shown the process to access the work.

How will you assess my child's work and progress?

Feedback can take many forms and may not always mean extensive written comments for individual children. For example, whole-class feedback or quizzes marked automatically via digital platforms are also valid and effective methods, amongst many others. Our approach to feeding back on pupil work is as follows:

In this section, please set out briefly:

- Feedback should be given to pupils using the school's whole class feedback policy. Teachers will consider a range of work from pupils and identify strengths and areas for improvement. Common themes will be shared with the class and certain topics retaught or given further practice.
- Teachers will consider work in the form of:
 - Answers to questions asked in class
 - Work submitted as assignments in microsoft teams
 - Quizzes that are given in microsoft teams
 - Work emailed directly to staff or posted in teams as either a document or photograph.
 - Any work which has been completed on the platforms the school uses such as Sam Learning, Hegarty maths and Tassomai
- Pupils will receive regular verbal feedback throughout their lessons and will receive whole class feedback when it is appropriate for the teacher to do so.

Additional support for pupils with particular needs

How will you work with me to help my child who needs additional support from adults at home to access remote education?

We recognise that some pupils, for example some pupils with special educational needs and disabilities (SEND), may not be able to access remote education without support from adults at home. We acknowledge the difficulties this may place on families, and we will work with parents and carers to support those pupils in the following ways:

In this section, please set out briefly:

- Pupils who have been identified as having difficulty accessing remote learning have been identified by the SEND team.
- Students with particularly high needs have been invited in to school to access the same lessons that pupils are working on at home but with support from a teacher, a teaching assistant or another suitable qualified adult.
- Pupils who are unable to access school are given regular phone calls home to check up on them to ensure that they are able to access the remote provision.
- In some cases pupils are set additional online activities to support their learning and reduce anxiety about accessing live lessons.
- In very rare cases where other options have been explored, a pupil may be provided with a paper based resource pack to work through at home

Remote education for self-isolating pupils

Where individual pupils need to self-isolate but the majority of their peer group remains in school, how remote education is provided will likely differ from the approach for whole groups. This is due to the challenges of teaching pupils both at home and in school.

If my child is not in school because they are self-isolating, how will their remote education differ from the approaches described above?

The school tries to maintain as much consistency for pupils who are required to self isolate individually. Pupils are expected to follow their normal timetable and access Microsoft teams each day when they are not in school. Where it is possible, for pupils in exam classes the school will allow pupils to join the lesson in school via Microsoft teams.

Where joining the live lesson is not practical, pupils should visit the class team of each subject for that day and complete the work set in the team. This may involve accessing the powerpoint presentation, worksheets or any video resources that have been made available.

When the pupil returns to school they should bring in any work they completed at home with them. They are able to post their work via email or class teams as well.